



Yearly Status Report - 2019-2020

Part A

Data of the Institution

| | | |
|---|--|---|
| 1. Name of the Institution | | SHREE K. P. DHOLAKIYA INFOTECH MAHILA COLLEGE, AMRELI |
| Name of the head of the Institution | | Rajnikant Pandya |
| Designation | | Principal |
| Does the Institution function from own campus | | Yes |
| Phone no/Alternate Phone no. | | 02792-232321 |
| Mobile no. | | 9428190332 |
| Registered Email | | info@amrelisankul.org |
| Alternate Email | | pansweet@rediffmail.com |
| Address | | Smt. Shantaben Haribhai Gajera Shaikshanik Sankul, Chakkargadh Road, Amreli |
| City/Town | | Amreli |
| State/UT | | Gujarat |

| Pincode | 365601 | | | | | | | | | | | | | | | | | | |
|--|---|---------------------------------------|----------------------|-------------|-------------|---|-------|------|--|-----------------|---------------------------------------|-------------|-----------|---|---|------|------|-------------|-------------|
| 2. Institutional Status | | | | | | | | | | | | | | | | | | | |
| Affiliated / Constituent | Affiliated | | | | | | | | | | | | | | | | | | |
| Type of Institution | Women | | | | | | | | | | | | | | | | | | |
| Location | Urban | | | | | | | | | | | | | | | | | | |
| Financial Status | private | | | | | | | | | | | | | | | | | | |
| Name of the IQAC co-ordinator/Director | Mr. Ashoksinh Zala | | | | | | | | | | | | | | | | | | |
| Phone no/Alternate Phone no. | 02792232322 | | | | | | | | | | | | | | | | | | |
| Mobile no. | 9427754318 | | | | | | | | | | | | | | | | | | |
| Registered Email | info@amrelisankul.org | | | | | | | | | | | | | | | | | | |
| Alternate Email | zala_ak@yahoo.co.in | | | | | | | | | | | | | | | | | | |
| 3. Website Address | | | | | | | | | | | | | | | | | | | |
| Web-link of the AQAR: (Previous Academic Year) | http://www.lptshgsankulamreli.net/naac-ssr | | | | | | | | | | | | | | | | | | |
| 4. Whether Academic Calendar prepared during the year | Yes | | | | | | | | | | | | | | | | | | |
| if yes,whether it is uploaded in the institutional website: Weblink : | http://www.lptshgsankulamreli.net/naac-ssr | | | | | | | | | | | | | | | | | | |
| 5. Accrediation Details | | | | | | | | | | | | | | | | | | | |
| <table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>2</td> <td>C</td> <td>1.80</td> <td>2018</td> <td>16-Aug-2018</td> <td>15-Aug-2023</td> </tr> </tbody> </table> | | | | | | Cycle | Grade | CGPA | Year of Accrediation | Validity | | Period From | Period To | 2 | C | 1.80 | 2018 | 16-Aug-2018 | 15-Aug-2023 |
| Cycle | Grade | CGPA | Year of Accrediation | Validity | | | | | | | | | | | | | | | |
| | | | | Period From | Period To | | | | | | | | | | | | | | |
| 2 | C | 1.80 | 2018 | 16-Aug-2018 | 15-Aug-2023 | | | | | | | | | | | | | | |
| 6. Date of Establishment of IQAC | 01-Jan-2018 | | | | | | | | | | | | | | | | | | |
| 7. Internal Quality Assurance System | | | | | | | | | | | | | | | | | | | |
| <table border="1"> <thead> <tr> <th colspan="3">Quality initiatives by IQAC during the year for promoting quality culture</th> </tr> <tr> <th>Item /Title of the quality initiative by</th> <th>Date & Duration</th> <th>Number of participants/ beneficiaries</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table> | | | | | | Quality initiatives by IQAC during the year for promoting quality culture | | | Item /Title of the quality initiative by | Date & Duration | Number of participants/ beneficiaries | | | | | | | | |
| Quality initiatives by IQAC during the year for promoting quality culture | | | | | | | | | | | | | | | | | | | |
| Item /Title of the quality initiative by | Date & Duration | Number of participants/ beneficiaries | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | |

| | | |
|-----------------------|------------------|---|
| IQAC | | |
| NIL | 01-Jan-2020 0 | 0 |
| No Files Uploaded !!! | | |

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

| Institution/Department/Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|--------------------------------|--------|----------------|-----------------------------|--------|
| NIL | NIL | NIL | 2020 0 | 0 |
| No Files Uploaded !!! | | | | |

| | |
|--|---------------------------|
| 9. Whether composition of IQAC as per latest NAAC guidelines: | No |
| Upload latest notification of formation of IQAC | No Files Uploaded !!! |
| 10. Number of IQAC meetings held during the year : | 1 |
| The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website | Yes |
| Upload the minutes of meeting and action taken report | View File |
| 11. Whether IQAC received funding from any of the funding agency to support its activities during the year? | No |

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Planning, execution, monitoring, auditing, reviewing and reporting of various activities and systems for quality assurance of the institution continuously.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

| Plan of Action | Achievements/Outcomes |
|---|--|
| Improve the learning experience success of learners | As a result of the successful achievement of the actions associated with goal participation makes presentations and performance of our students at all levels and top ranked |

| | |
|---|---|
| | in university in education as well sports culture |
| Club activities to enhance other skills. | Institute has started Sunday club activities to improve other skills in students with different clubs: Public Speaking Club, Singing Club, Photography Club, Drawing Club, Dance Club, Sports Club etc. |
| "Special Classes on holidays for the students opting for competitive exams." " | Classes are arranged for interested students. Also Videos & presentation are available for preparation of such competitive examinations. |
| View File | |

| | |
|---|-------------|
| 14. Whether AQAR was placed before statutory body ? | No |
| 15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ? | No |
| 16. Whether institutional data submitted to AISHE: | Yes |
| Year of Submission | 2020 |
| Date of Submission | 23-Jan-2020 |
| 17. Does the Institution have Management Information System ? | No |

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The College is affiliated to Saurashtra University and follows the curriculum and syllabi prescribed by the university. Saurashtra University provides Academic Calender at the beginning of each academic year. Advance planning of Academic activities is done by the college in concordance with the University academic calendar. For the successful and timely implementation of curriculum, Time-table committee of the college prepares a Time-Table after the discussion with Head of the all departments at the beginning of each semester. Each department conducts departmental meetings where workload distribution among staff is prepared for the given time-table. Faculties prepare advanced academic planner for their work for timely implementation as well. Students are made aware of the academic plans through time table and relevant notices as well as in the classrooms by their respective teachers. Also, slow and advanced learners from F.Y. B.C.A. Students are identified in the beginning of academic year. Teachers plan their work in view of the abilities of the slow learners, the average students and the advanced learners. In addition to conventional

teaching methods, faculties use other tools to supplement the effective delivery of curricular aspects such as field visits, study tours, industrial visits, group discussions, projects, class seminars, quiz and use of ICT. The college has put in place required infrastructure for technology-led learning. The campus is fully wi-fi enabled with internet access to all students and faculty. To improve the delivery of curricular aspects by teachers, the institute supports the faculty members in various ways: by providing well-equipped library facility; by providing encouragement to attend various seminars, workshops, faculty development programs, refresher and orientation courses to update their knowledge etc. The Head of the department and the Principal do a periodical review monitoring of delivery of curriculum and also the student's attendance. The internal examinations are organized systematically to assess the attainments of course outcome.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

| Certificate | Diploma Courses | Dates of Introduction | Duration | Focus on employ ability/entrepreneurship | Skill Development |
|-------------|-----------------|-----------------------|----------|--|-------------------|
| NIL | NIL | 01/12/2020 | 0 | 0 | 0 |

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

| Programme/Course | Programme Specialization | Dates of Introduction |
|---------------------------|--------------------------|-----------------------|
| BCA | 00 | 01/12/2020 |
| View File | | |

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

| Name of programmes adopting CBCS | Programme Specialization | Date of implementation of CBCS/Elective Course System |
|----------------------------------|--------------------------|---|
| BCA | BCA | 15/06/2019 |

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

| | Certificate | Diploma Course |
|--------------------|-------------|----------------|
| Number of Students | Nil | Nil |

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

| Value Added Courses | Date of Introduction | Number of Students Enrolled |
|----------------------------|----------------------|-----------------------------|
| IIT Bombay Spoken Tutorial | 01/01/2020 | 26 |
| View File | | |

1.3.2 – Field Projects / Internships under taken during the year

| Project/Programme Title | Programme Specialization | No. of students enrolled for Field Projects / Internships |
|---------------------------|--------------------------|---|
| BCA | BCA | 113 |
| View File | | |

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

| | |
|-----------|-----|
| Students | Yes |
| Teachers | Yes |
| Employers | Yes |
| Alumni | Yes |
| Parents | Yes |

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

Our college has a mechanism to obtain feedback from students on Curriculum. By analyzing these feedbacks suggestion and recommendations are listed which are forwarded to Saurashtra University by our teaching staff members who are members of board of study in their specialized subject. Students feedbacks and responses on curriculum are used to enrich curriculum by incorporating more examples, case studies, field studies, seminars, question bank, diagrams, online references, ebooks, videos, and animations. Stakeholder can send their feedback offline as well as online through college website.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

| Name of the Programme | Programme Specialization | Number of seats available | Number of Application received | Students Enrolled |
|-----------------------|--------------------------|---------------------------|--------------------------------|-------------------|
| BCA | BCA | 150 | 150 | 150 |

[View File](#)

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

| Year | Number of students enrolled in the institution (UG) | Number of students enrolled in the institution (PG) | Number of fulltime teachers available in the institution teaching only UG courses | Number of fulltime teachers available in the institution teaching only PG courses | Number of teachers teaching both UG and PG courses |
|------|---|---|---|---|--|
| 2019 | 353 | Nil | 10 | Nil | Nil |

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

| Number of Teachers on Roll | Number of teachers using ICT (LMS, e-Resources) | ICT Tools and resources available | Number of ICT enabled Classrooms | Number of smart classrooms | E-resources and techniques used |
|----------------------------|---|-----------------------------------|----------------------------------|----------------------------|---------------------------------|
| 10 | 10 | 8 | 2 | Nil | 3 |

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes. Student Mentoring System is available in institute. Each faculty is the mentor of a group of students. Mentor mentee interactions starts before joining the institute till end, by providing advice regarding choice of elective

subject and through semester teaching and project work, Laboratory practical, industrial visit and much more to the students till end of college by giving prospect of further education and employment, etc. During college period students continuously monitor, counsel, guide and motivate mentee's with all educational matters and difficulties. When students encounter with any Educational difficulty they are mentored by communicating sessions other than the regular classroom / laboratory contact hours. Mentors meet their students and guide them with their studies and extracurricular activities. The mentors act as guides to the students during their final projects. Individual recognition and encouragement. The mentoring system ensures that the students adapt to the Educational system and enhance himself for highly successful careers by guiding. Enhances the students' confidence and challenges them by setting higher goals, taking risks and ultimately guiding them to achieve higher levels. Students get an insider's perspective on navigating educational goals and career in the right channel. The institute has an integrated mentoring system where the faculty acts as a link between the students and the institution. The HODs (Head of the Department) of various Departments also act as a mentor and monitor different activities of the assigned mentors and the students. The HODs when needed advise mentors of his/her department and sometime review the Mentoring System. Also suggest and advise mentors whenever necessary. Routine advice on balancing of academic and professional responsibilities. Also, Initiate administrative action on a student or psycho social support at the time when necessary. Mentors act as role models and facilitate leadership by developing the interpersonal skills and helping students thrive in competitive environments. Students get access to a support system (Mentors) during the crucial stages of their academic, professional and intellectual development. Students get an exposure to diverse academic and professional perspectives, and experiences in various fields. Some mentors also keep contact with the students even after their graduation.

| | | |
|--|-----------------------------|-----------------------|
| Number of students enrolled in the institution | Number of fulltime teachers | Mentor : Mentee Ratio |
| 353 | 10 | 1:35 |

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
|-----------------------------|-------------------------|------------------|--|--------------------------|
| 10 | 10 | Nil | 10 | 1 |

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

| Year of Award | Name of full time teachers receiving awards from state level, national level, international level | Designation | Name of the award, fellowship, received from Government or recognized bodies |
|---------------------------|---|-------------------------|--|
| 2019 | N.A. | IQAC / CIQA coordinator | N.A. |
| View File | | | |

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

| Programme Name | Programme Code | Semester/ year | Last date of the last semester-end/ year-end examination | Date of declaration of results of semester-end/ year- end examination |
|---------------------------|----------------|----------------|--|---|
| BCA | BCA | Semester6 | 14/03/2020 | 20/05/2020 |
| View File | | | | |

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The Institution has developed its own system for evaluation. This system is known as feedback system. This feedback form has been recognized by ISO.

Through feedback form opinions of students are being obtained frequently. By obtaining opinions of the students four times in a year, evaluation of professors are being done. The academic committee brings awareness in the staff members about the evaluation process during the staff meetings. The stakeholders of the institution are informed about the evaluation process by general instructions mentioned in the prospectus called ready recknor. Similarly, the students are given detailed explanation of the evaluation process of internal marks and the university examination by our faculty members. The students are explicitly made aware of the eligibility conditions required to appear for the final examinations. They are informed about all the criteria of the internal assessment like home assignment, internal, test, projects, attendance etc. The institution ensures effective implementation of the evaluation reforms of the university and the college itself under the close supervision of exam committee. Examination cell is formed to ensure smooth functioning of examination process. Meeting of faculty members with the principal, vice principal and the members of examination cell helps in understanding the evaluation process and thereby its implementation. At the beginning of every year, academic calendar is prepared to follow the rules of total teaching days and schedule of examination. The college permits the staff to participate in evaluation process, various examination duties etc. as it is mandatory. The summative assessment of the student is based on Internal Marks and Semester end examination marks and their performance in oral/practical and presentation of some subjects. The attendance of the students also affect on the internal marks.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic schedule is given in a prospectus called ready recknor and is also issued to all the departments and students at the beginning of academic year. The academic committee, in consultation with the principal and vice principal, plans an academic calendar before the commencement of the academic year. The academic calendar is divided into four quarters. Teaching plan is prepared for each semester in the beginning of the term indicating scope of syllabus and text/reference books required. All the teachers maintain daily academic diary. Every teacher starts maintaining log book from the first day. Academic work and attendance are checked for all the days. Teaching plan for each subject for every semester is prepared in advance. Subject wise lecture notes are prepared by faculties. Daily test starts from the first day of curricula. Syllabus completion proforma is required to be submitted for all subjects. Internal exam called repeatedly rounds are taken after the course completion and before the university examination. At the end of every quarter, quarterly examination is also taken. Internal marks are given considering all aspects. Examination cell prepares for the university examination. Teachers are involved in conducting university examination process. The suggestion boxes are installed in the college for student's suggestions. The result of college is displayed on the notice boards and advertised in the leading news papers. Students' attendance is taken regularly which is reviewed monthly and consolidated semester wise.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

[NIL](#)

2.6.2 – Pass percentage of students

| Programme Code | Programme Name | Programme Specialization | Number of students appeared in the | Number of students passed in final year | Pass Percentage |
|----------------|----------------|--------------------------|------------------------------------|---|-----------------|
|----------------|----------------|--------------------------|------------------------------------|---|-----------------|

| | | | | | |
|---------------------------|-----|-----|------------------------|-------------|-----|
| | | | final year examination | examination | |
| BCA | BCA | BCA | 106 | 106 | 100 |
| View File | | | | | |

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

| |
|---------------------|
| NIL |
|---------------------|

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

| Nature of the Project | Duration | Name of the funding agency | Total grant sanctioned | Amount received during the year |
|---------------------------|----------|----------------------------|------------------------|---------------------------------|
| Total | 0 | NO | 0 | 0 |
| View File | | | | |

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

| Title of workshop/seminar | Name of the Dept. | Date |
|---|-------------------|------------|
| Information Security Ethical Hacking | BCA | 05/08/2019 |

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

| Title of the innovation | Name of Awardee | Awarding Agency | Date of award | Category |
|---------------------------|-----------------|-----------------|---------------|----------|
| NIL | NIL | NIL | 01/12/2020 | 0 |
| View File | | | | |

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

| Incubation Center | Name | Sponsored By | Name of the Start-up | Nature of Start-up | Date of Commencement |
|---------------------------|------|--------------|----------------------|--------------------|----------------------|
| NIL | NIL | NIL | NIL | Nil | 01/12/2020 |
| View File | | | | | |

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

| State | National | International |
|-------|----------|---------------|
| 0 | 0 | 0 |

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

| Name of the Department | Number of PhD's Awarded |
|------------------------|-------------------------|
| NIL | Nill |

3.3.3 – Research Publications in the Journals notified on UGC website during the year

| Type | Department | Number of Publication | Average Impact Factor (if any) |
|------|------------|-----------------------|--------------------------------|
|------|------------|-----------------------|--------------------------------|

| | | | |
|---------------------------|-----|-----|---|
| National | NIL | Nil | 0 |
| View File | | | |

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

| | |
|---------------------------|-----------------------|
| Department | Number of Publication |
| 0 | Nil |
| View File | |

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

| Title of the Paper | Name of Author | Title of journal | Year of publication | Citation Index | Institutional affiliation as mentioned in the publication | Number of citations excluding self citation |
|---------------------------|----------------|------------------|---------------------|----------------|---|---|
| 0 | 0 | 0 | 2019 | 0 | 0 | Nil |
| View File | | | | | | |

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

| Title of the Paper | Name of Author | Title of journal | Year of publication | h-index | Number of citations excluding self citation | Institutional affiliation as mentioned in the publication |
|---------------------------|----------------|------------------|---------------------|---------|---|---|
| 0 | 0 | 0 | 2019 | Nil | Nil | 0 |
| View File | | | | | | |

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

| Number of Faculty | International | National | State | Local |
|-----------------------------|---------------|----------|-------|-------|
| Attended/Seminars/Workshops | Nil | Nil | Nil | Nil |
| View File | | | | |

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

| Title of the activities | Organising unit/agency/ collaborating agency | Number of teachers participated in such activities | Number of students participated in such activities |
|---------------------------|--|--|--|
| NSS | Annual special Camp Unit 2 Shapar | 2 | 50 |
| View File | | | |

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

| Name of the activity | Award/Recognition | Awarding Bodies | Number of students Benefited |
|---------------------------|-------------------|-----------------|------------------------------|
| N.A, | N.A. | N.A. | Nil |
| View File | | | |

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

| Name of the scheme | Organising unit/Agency/collaborating agency | Name of the activity | Number of teachers participated in such activities | Number of students participated in such activities |
|---------------------------|---|----------------------|--|--|
| Swachh Bharat | NSS students at Shapar | NSS | 2 | 50 |
| View File | | | | |

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

| Nature of activity | Participant | Source of financial support | Duration |
|---------------------------|-------------|-----------------------------|----------|
| 0 | 0 | 0 | 0 |
| View File | | | |

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

| Nature of linkage | Title of the linkage | Name of the partnering institution/ industry /research lab with contact details | Duration From | Duration To | Participant |
|---------------------------|----------------------|---|---------------|-------------|-------------|
| Filed Trip | Study tour | Vidhansabha | 09/07/2020 | 09/07/2020 | 138 |
| Filed Trip | Study tour | Amul Dairy | 07/02/2020 | 07/02/2020 | 139 |
| Filed Trip | Study tour | parle g | 13/12/2019 | 13/12/2019 | 134 |
| View File | | | | | |

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

| Organisation | Date of MoU signed | Purpose/Activities | Number of students/teachers participated under MoUs |
|---------------------------|--------------------|--------------------|---|
| 00 | 01/12/2020 | 0 | Null |
| View File | | | |

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

| Budget allocated for infrastructure augmentation | Budget utilized for infrastructure development |
|--|--|
| 100000 | 100000 |

4.1.2 – Details of augmentation in infrastructure facilities during the year

| Facilities | Existing or Newly Added |
|---------------|-------------------------|
| Campus Area | Existing |
| Class rooms | Existing |
| Laboratories | Existing |
| Seminar Halls | Existing |

| | |
|------------------------------|----------|
| Classrooms with Wi-Fi OR LAN | Existing |
| No file uploaded. | |

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

| Name of the ILMS software | Nature of automation (fully or partially) | Version | Year of automation |
|---------------------------------|---|----------------------------|--------------------|
| Library Information System(LIS) | Fully | Inhouse developed Software | 2006 |

4.2.2 – Library Services

| Library Service Type | Existing | | Newly Added | | Total | |
|---------------------------|----------|---------|-------------|-------|-------|---------|
| Text Books | 5289 | 1802226 | 140 | 19600 | 5429 | 1821826 |
| Reference Books | 1312 | 330104 | 205 | 38422 | 1517 | 368526 |
| Journals | Nil | Nil | 7 | 9140 | 7 | 9140 |
| CD & Video | 99 | 38503 | Nil | Nil | 99 | 38503 |
| View File | | | | | | |

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

| Name of the Teacher | Name of the Module | Platform on which module is developed | Date of launching e-content |
|---------------------------|--------------------|---------------------------------------|-----------------------------|
| NIL | NIL | NIL | 01/12/2020 |
| View File | | | |

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

| Type | Total Computers | Computer Lab | Internet | Browsing centers | Computer Centers | Office | Departments | Available Bandwidth (MBPS/ GBPS) | Others |
|----------|-----------------|--------------|----------|------------------|------------------|--------|-------------|----------------------------------|--------|
| Existing | 180 | 6 | 1 | 1 | 2 | 2 | 2 | 10 | 0 |
| Added | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total | 180 | 6 | 1 | 1 | 2 | 2 | 2 | 10 | 0 |

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

| |
|---------------|
| 10 MBPS/ GBPS |
|---------------|

4.3.3 – Facility for e-content

| Name of the e-content development facility | Provide the link of the videos and media centre and recording facility |
|--|--|
| Recording Facility | We have recorded our staff seminars |

| | |
|--------------------------|--|
| | which is stored locally. |
| Lecture Capturing System | We have captured some lectures of our faculty members which is stored at local level we have not published it on website yet. We are capturing students and staff seminars also. |

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

| Assigned Budget on academic facilities | Expenditure incurred on maintenance of academic facilities | Assigned budget on physical facilities | Expenditure incurred on maintenance of physical facilities |
|--|--|--|--|
| 913093 | 913093 | 913093 | 913093 |

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

| |
|---|
| <p>For the optimal use of the infrastructure, the institute has made advance planning. The infra structure of the institute consist of building, playground, seminar hall, language lab, computer lab, auditorium, plaza square, gardens, parking etc. The responsibility for maintenance of above all section has been imposed upon the concerned head of departments who are called coordinators or supervisors. Such officers are used to take surprise visit twice or more in a day to check whether maintenance is being done properly or not. For the maintenance and repair of infrastructure facilities, the following departments are active in the institution: Carpenter Department, Security Department, Electrical Department, Color work department, Gardening Department, Plumbing Department, computer department etc. For the maintenance of infrastructure facility, above department has ample staff which carries out responsibilities. The principal of respective colleges maintains register of maintenance in which complaints are to be noted. This register is to be forwarded to respective maintenance department through supervisors. Maintenance department further resolves the complaint and make a register entry for completion. The office of sports is responsible for the maintenance of implements of sports and play ground. The building is being maintained through plaza director. Annual and day to day maintenance and repairing of the instrument is carried out by the outside vendors and paid service bases. The maintenance of the laboratory equipment computers and other devices are carried out regularly by maintenance department of the institute.</p> <p style="text-align: center;">http://www.lptshgsankulamreli.net/maintance-services</p> |
|---|

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

| | Name/Title of the scheme | Number of students | Amount in Rupees |
|--------------------------------------|--------------------------|--------------------|------------------|
| Financial Support from institution | 0 | 0 | 0 |
| Financial Support from Other Sources | | | |
| a) National | 0 | Nil | 0 |
| b) International | 0 | Nil | 0 |

[View File](#)

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

| Name of the capability enhancement scheme | Date of implemetation | Number of students enrolled | Agencies involved |
|---|-----------------------|-----------------------------|--|
| Yoga | 01/07/2019 | 353 | Institute assigned faculty members for daily PT. |
| Remedial coaching Night Class | 01/07/2019 | 353 | Institute faculty guides students accordingly |
| Seminar- Language Lab | 01/07/2019 | 353 | Institute appoint qualified faculty for this department. |
| Guidence for Compititive Exam, Compititive exam GPSC UPSC Class | 01/07/2019 | 353 | Institute Faculty involved every year |
| Soft Skill Development | 01/07/2019 | 353 | Institute Faculty involved every year |
| Career and Placement Guidance | 01/07/2019 | 353 | Institute Faculty involved every year |
| View File | | | |

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

| Year | Name of the scheme | Number of benefited students for competitive examination | Number of benefited students by career counseling activities | Number of students who have passedin the comp. exam | Number of studentsp placed |
|---------------------------|--------------------|--|--|---|----------------------------|
| 2019 | NIL | Nill | Nill | Nill | Nill |
| View File | | | | | |

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

| Total grievances received | Number of grievances redressed | Avg. number of days for grievance redressal |
|---------------------------|--------------------------------|---|
| Nill | Nill | Nill |

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

| On campus | | | Off campus | | |
|------------------------------|---------------------------------|---------------------------|------------------------------|---------------------------------|---------------------------|
| Nameof organizations visited | Number of students participated | Number of stduents placed | Nameof organizations visited | Number of students participated | Number of stduents placed |
| NIL | Nill | Nill | NIL | Nill | Nill |
| View File | | | | | |

5.2.2 – Student progression to higher education in percentage during the year

| Year | Number of students enrolling into higher education | Programme graduated from | Depratment graduated from | Name of institution joined | Name of programme admitted to |
|---------------------------|--|--------------------------|---|---|-------------------------------|
| 2019 | 7 | B.C.A. | SHREE K. P. DHOLAKIYA INFOTECH MAHILA COLLEGE, AMRELI | Shree M. L. Kakadiya MCA Mahila College, Amreli | M.C.A. |
| View File | | | | | |

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

| Items | Number of students selected/ qualifying |
|---------------------------|---|
| Any Other | Nil |
| View File | |

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

| Activity | Level | Number of Participants |
|---------------------------|-------------|------------------------|
| CHESS | STATE LEVEL | 1 |
| volleyball | STATE LEVEL | 9 |
| SOFT BALL | STATE LEVEL | 12 |
| ATHLETICS | STATE LEVEL | 1 |
| NET BALL | STATE LEVEL | 10 |
| ELOQUENCE | STATE LEVEL | 1 |
| LIGHT VOCAL | STATE LEVEL | 1 |
| GROUP DANCE | STATE LEVEL | 12 |
| QUIZ | STATE LEVEL | 3 |
| KOLAZ | STATE LEVEL | 1 |
| View File | | |

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

| Year | Name of the award/medal | National/ Internaional | Number of awards for Sports | Number of awards for Cultural | Student ID number | Name of the student |
|---------------------------|-------------------------|------------------------|-----------------------------|-------------------------------|-------------------|---------------------|
| 2020 | NIL | National | Nil | Nil | Nil | Nil |
| View File | | | | | | |

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college has an active students' council. With a veiw to create awareness in respect of democracy, the institution used to organize election of the respective of the students in a democratic way. The college arranges elections for Students to elect GS and JGS. As well the college appoints class

representatives who are the toppers in their level in each stream who help in monitoring students' discipline, attendance, regular teaching work and other coordinating activities. The class representatives are appointed for each class and a general secretary and a junior general secretary for each stream. The college arranges elections for Students to elect GS and JGS. The functions of these members are to maintain discipline and healthy atmosphere of the college and to help the teachers in many ways. These members convey important news related to academic curriculum to their respective classes and streams. Log book and course completion letter is maintained by class representative. These are analyzed by these members and presented to management. Seminars topics are analyzed by these members and discipline is maintained during seminar work done. The college appoints the students representatives to help in various activities like academic, sports, culture, NSS, NCC, WDC but they are not the members of any committee.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

As such Institute is not having alumni association, but every year function of alumni students is arranged on 25th December. In which alumni students are asked to give their feedback of the institute in the feedback form. The priority is given to the suggestions of alumni. The suggestions are analyzed by management committee and appropriate actions are taken accordingly, which helps the institute to improve the performance quality. Alumni students are given chance to work in the institute as per requirement in respective departments. The college keeps the database of the students who have passed out from the college. The detail of staff and students like contact, address etc can also be seen in the staff and students biodata registers. The G.S. and Joint G.S. of the respective year are the exofficio office bearers of this meetings. The Institute has made an alumni form online on website to get students information. Institute implements the suggestions made by alumni. It is the belief of the institution that the long life reputation progress of the institution depends upon the students staff.

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

25th December

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The administration is decentralized as the independent Director, Principal, Supervisor in normal situation. They take free decisions regarding academic administrative matters under the consult of the management. University or government officials are contacted on phone or by letters whenever required. There is a perfect network of intercom telephone facilities for interacting with one another passing message to or the persons in questions. The Institute has effective internal coordination monitoring system. The supervisors keep an eye on every academic as well as administrative activity and remains in

constant touch with the principal as well as the director. The management representatives meet the faculty members as well nonteaching staff periodically. The principal with the support of the management and faculty members creates educational environment in the campus. Administrative powers and responsibilities are delegated to faculty members on the bases of their competence and commitment. The faculty members create positive and motivating environment in the campus. The management monitors and evaluates the policies and plans of the institution with the help of system follow up mechanism. According to the system follow up report, the academic director deals with the principal and the principal implements and monitors the decisions with the help of various coordinators.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

| Strategy Type | Details |
|----------------------------|--|
| Curriculum Development | The curriculum development is exclusively done by the affiliating university only. However the university has formed a committee comprising of industrialists, senior academicians, administrators, research associates and university authorities who all make necessary changes in the curriculum depending upon the current and future industrial need in terms of quality and technology after thorough discussion and churning. The syllabus of the eligibility standards are also taken into consideration before finalizing the updated curriculum. |
| Teaching and Learning | The campus Innovation Motivation team organizes special drive for the teachers of the campus for improvement and revision of the teaching learning methodologies. The team sorts out data depending upon the feedback from the students and faculties and the weaker as well as appreciable methodologies observed during the routine visits are particularly highlighted and explained. Although the prime insistence is always on the use of latest technologies is emphasized. |
| Examination and Evaluation | The institute has a separate arrangement for conduct of examination. This examination cell is maintained with enough confidentiality and contains all the stationeries and forms required in the examination. The examination cell is also equipped with a computer having energy back up equipment. The institution has a separate allocation of examination work |

to the faculties. There is a provision of examination coordinator, co coordinator and sub sequent required staff for assorted types of related work.

Library, ICT and Physical Infrastructure / Instrumentation

The policy of the institution is to augment its infrastructure to strengthen the teaching learning environment. There are adequate number of classrooms, staff rooms, seminar halls, and an infirmary for medical care, playground facility for indoor and outdoor games, canteen, Aryasamaj hall auditorium hall and a hostel. The rooms are also allotted for NSS and Sports, Placement cell. The infrastructure is used optimally by the staff and students. The Library has a reading room with adequate the seating capacity. Eresources and sufficient number of books and journals are also available. The library is user friendly and very spacious. The IT infrastructure is maintained by the System Administrators and the computer labs are maintained by the staff and lab assistants. Management allots funds for the purchase and maintenance of infrastructure. The Management approves purchase of the necessary infrastructure required for academic activity of year. The institute has an officer and network for overseeing the maintenance of buildings, classrooms and laboratories.

Admission of Students

The students are admitted by centralize admission committee of Gujarat known as ACPC (Admission Committee for Professional Courses) as per the provisions of reservation by the government. Accordingly the students from SC, ST, SEBC, PH and others admitted to this college on merit basis are eligible for state govt. scholarship scheme. Fee structure is decided by R. J. Shah Committee, Gujarat Government. • The institute provides all the facilities to such students for availing financial assistance offered by the government. This financial assistance is directly deposited in the bank accounts of the students by the government agencies. • The GPAT/GATE qualified students of PG are eligible to receive stipend from the AICTE (All India Council for Technical Education). The procedure

related to receive this stipend is done by the institution.

Human Resource Management

The college has clearly defined the vision, mission, goals and objectives. The Managing Committee is the main Governing Body which believes in running the college through the collective participation of all stake holders. Different committees such as IQAC, Admission Committee, Student Council, Exam Committee, Grievance and Redressal Cell, Anti Ragging cell etc. coordinate for the efficient and effective administration. • Teaching faculty is recruited by the Management as per University norms. • The faculty members and students are encouraged to attend National and International seminars /symposium /conferences /workshops. Faculty is also motivated to organize such activities. • The institution works to make students qualified and committed citizen. • The institution has Career Counseling and Guidance cell, GPSC, UPSC, NET/SET coaching facilities, • Various extracurricular activities, Yoga and fitness, Self defense, beautician course, dance class, etc. clubs are organized. • One of the major concerns of this institution is the overall development of students, i.e. organizing national seminars in different subjects related to society and ensuring maximum participation of students. • Guest lecturers of eminent speakers are arranged for students and staff development

Industry Interaction / Collaboration

Admission of Students : First year Admission process: Students' enrolment in First year is merit based where students undergo through process of filling up the admission forms on which merit list is generated as per government reservation policy. On confirmation of the admission, they are allotted subject groups of their choices based on merit. Second year Admission process: Students from this college having cleared or backlogs in previous year exam are enrolled first. If seats are found vacate after the admission, students from other institutes affiliated to Saurashtra University are given merit based admissions through admission process as mentioned above Third year Admission

process: Students from this college having cleared or backlogs in Second year exam are enrolled first. For Final year, Subject choice and allotment is based purely on semester 14 cumulative merit. New admissions are given as per availability of seats in respective subjects.

Research and Development

Academic excellence is possible only when research culture is promoted and proliferates into the faculty and students. The Institute encourages faculty and students for research for quality education and academic excellence. Following are the initiatives taken for improvement of the research:

- The Faculty and students are motivated to present papers in National/ International level seminars, conference and workshops.
- To encourage the faculty, seed money is given along with leave on duty to attend the seminars and the registration fee is met by the Management.
- Research facilities provided to PG students in Library and computer labs.
- Special leave financial assistance (registration fee and travel grant) to faculty members for FDP.
- Institute organizes various FDPs, workshops and seminars at institute.
- Institute is trying to enhanced industry institute collaboration by MOU with reputed industry

6.2.2 – Implementation of e-governance in areas of operations:

| E-governance area | Details |
|-------------------------------|--|
| Planning and Development | All the correspondences with Commissioner of Higher Education and Knowledge Consortium of Gujarat are done through emails, Google Docs and Hard copies |
| Administration | Partially egoverned. Some works are done through computers |
| Finance and Accounts | College receives grants and salary made through Integrated Finance Management System |
| Student Admission and Support | Students profile is prepared through computers |
| Examination | Marks of Internal Evaluation are uploaded through the portal of University |

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee

of professional bodies during the year

| Year | Name of Teacher | Name of conference/ workshop attended for which financial support provided | Name of the professional body for which membership fee is provided | Amount of support |
|---------------------------|-----------------|---|---|-------------------|
| 2020 | Nil | Nil | Nil | Nil |
| View File | | | | |

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

| Year | Title of the professional development programme organised for teaching staff | Title of the administrative training programme organised for non-teaching staff | From date | To Date | Number of participants (Teaching staff) | Number of participants (non-teaching staff) |
|---------------------------|---|---|------------|------------|--|--|
| 2019 | NIL | NIL | 01/12/2020 | 01/12/2020 | Nil | Nil |
| View File | | | | | | |

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

| Title of the professional development programme | Number of teachers who attended | From Date | To date | Duration |
|--|------------------------------------|------------|------------|----------|
| motivational speech | 13 | 27/07/2019 | 27/07/2019 | 1 |
| Information Security and Ethical Haking | 13 | 05/08/2019 | 05/08/2019 | 1 |
| View File | | | | |

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

| Teaching | | Non-teaching | |
|-----------|-----------|--------------|-----------|
| Permanent | Full Time | Permanent | Full Time |
| 13 | 13 | 5 | 5 |

6.3.5 – Welfare schemes for

| Teaching | Non-teaching | Students |
|---------------------|---------------------|---------------------|
| Cooperative Society | Cooperative Society | Cooperative Society |

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

A system of account audit is of two ways: Internal Audit External Audit
Internal audit is done by the account department and external audit is conducted by a certified chartered accountant. The External audit is carried out by chartered accountant appointed by the parent management and is approved in the LMC. Audit report is prepared by CA and submitted to the Institute. Institute is following transparent account policy and there were no any audit objections. This audit reports are well maintained by the Institute. Institute

is following transparent account policy and there were no any audit objections. Our account division make a record of each and every purchase entry by accounting software. The salary of each and every employee is deposited in their salary accounts. The labors are given their pay in the form of cheque of account payee. Every transaction is supported by vouchers and all the collections are deposited in the bank.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

| Name of the non government funding agencies /individuals | Funds/ Grnats received in Rs. | Purpose |
|--|-------------------------------|---------|
| NIL | 0 | 00 |
| No file uploaded. | | |

6.4.3 – Total corpus fund generated

| |
|----|
| 00 |
|----|

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External | | Internal | |
|----------------|----------|--------|----------|-----------|
| | Yes/No | Agency | Yes/No | Authority |
| Academic | No | Nil | Yes | CA |
| Administrative | No | Nil | Yes | CA |

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

| |
|---|
| PTA Meetings are organized for Hostel students in every quarter |
|---|

6.5.3 – Development programmes for support staff (at least three)

| |
|--|
| We have regular practice to conduct development program for support staff whenever required. |
|--|

6.5.4 – Post Accreditation initiative(s) (mention at least three)

| |
|---|
| <p>Energy Conservation: All the stakeholders are instructed to put off the electrical appliances when not in use and similarly the gas burners and water taps. The class stakeholders as well as the laboratory assistants supervise this and accordingly monitored. • Use of Renewable Energy: Each hostel is equipped with solar water heater for the hot water facility for the residing students. It saves the energy consumption and keeps the environment pollution free. The buildings in the campus have been constructed to ensure adequate normal lighting and ventilation to reduce the energy requirement to bare minimum. • Water Harvesting: The institute building terrace is constructed in a way that the water from the rain comes out either in plant area for pouring or drained in water well for harvesting purpose. By this way both the issues of environment procurement is resolved by the institution. • Solar Panels: Each hostel building in the campus is equipped with solar water heaters for hot water facility.</p> |
|---|

6.5.5 – Internal Quality Assurance System Details

| | |
|--|-----|
| a) Submission of Data for AISHE portal | Yes |
| b)Participation in NIRF | No |
| c)ISO certification | No |
| d)NBA or any other quality audit | No |

6.5.6 – Number of Quality Initiatives undertaken during the year

| Year | Name of quality initiative by IQAC | Date of conducting IQAC | Duration From | Duration To | Number of participants |
|------|------------------------------------|-------------------------|---------------|-------------|------------------------|
| 2019 | nil | 01/12/2020 | 01/12/2020 | 01/12/2020 | Nil |

[View File](#)

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

| Title of the programme | Period from | Period To | Number of Participants | |
|------------------------|-------------|------------|------------------------|------|
| | | | Female | Male |
| NIL | 01/12/2020 | 01/12/2020 | Nil | Nil |

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

The campus is well maintained with plantation and importance is given for development of ecofriendly atmosphere in the campus. The class rooms and practical laboratories holds remarkable sign at various ports as "Save energy", "Put OFF fans" when not in use, etc. The institution organizes several programs like tree plantation, go green, save water and electricity, conservation, cleanliness related activity through NSS, etc. • Motivate the students to keep their surroundings green and clean by undertaking plantation of trees, • Motivate students to imbibe habits and life style for minimum waste generation, minimize use of plastic bags etc.

7.1.3 – Differently abled (Divyangjan) friendliness

| Item facilities | Yes/No | Number of beneficiaries |
|--|--------|-------------------------|
| Physical facilities | No | Nil |
| Provision for lift | No | Nil |
| Ramp/Rails | No | Nil |
| Braille Software/facilities | No | Nil |
| Rest Rooms | Yes | 353 |
| Scribes for examination | No | Nil |
| Special skill development for differently abled students | No | Nil |

7.1.4 – Inclusion and Situatedness

| Year | Number of initiatives to address locational advantages and disadvantages | Number of initiatives taken to engage with and contribute to local community | Date | Duration | Name of initiative | Issues addressed | Number of participating students and staff |
|------|--|--|------|----------|--------------------|------------------|--|
|------|--|--|------|----------|--------------------|------------------|--|

| | | | | | | | |
|-------------------|-----|-----|------------|----|----|----|-----|
| 2020 | Nil | Nil | 01/12/2020 | 00 | 00 | 00 | Nil |
| No file uploaded. | | | | | | | |

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

| Title | Date of publication | Follow up(max 100 words) |
|-------|---------------------|--------------------------|
| NIL | 01/12/2020 | 00 |

7.1.6 – Activities conducted for promotion of universal Values and Ethics

| Activity | Duration From | Duration To | Number of participants |
|-------------------|---------------|-------------|------------------------|
| NIL | 01/12/2020 | 01/12/2020 | Nil |
| No file uploaded. | | | |

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Besides making the campus eco - friendly, the messages like energy conservation, rain water harvesting, fuel and electricity saving, cleanliness, health and hygiene are spreaded by different programmes associated with the college. Whole campus is filled with lots of plants and trees. The students are explained not to throw plastic and other garbage here and there. The college has Stationary shop named Bhandar in which Woven bags of Sankul are used to replace plastic bags. Sweepers are employed to keep the campus clean and to water the plants and trees regularly. We also avoid the practice of burring papers and plastic in the campus Chewing of tobacco, smoking or other such habits are strictly prohibited in the campus. The students are explained about the conservation of environment in the lectures of related subject. The president also insists on taking care of plants and trees as he is a lover of nature. Transportation is available for students. College bus is availble. Some of our faculty members and students use electric bikes to save environment. Our Institute is having more numbers of hostel girls as compare to city girls so they use pedestrian road of campus. Campus uses institute non woven bags to make campus plastic free in terms of plastic bags. Campus is surrounded by well established RCC road to make it pedestrian friendly.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best practice-I 1. Online certificate courses: Our institute running online teaching and learning free online courses in a variety of subjects run by IIT Bombay. IIT Bombay MOOCs courses can be audited free or students can choose to receive a verified certificate for a small fee. 2. Our institute also started different training classes on Sunday for empowerment of girl students like cooking, painting, fine arts, 3. Sport activity: Our institute campus has modern infrastructure to facilitate almost all outdoor sports activities. Our sport staff given sport training to our students every day in morning and evening session and also encouraged making use of these facilities regularly. Keeping in mind the overall development of the students, university zonal level competitions, state level competitions, training camps for sports, adventure, Rhythmic gymnastics etc. are also organized. Best practice-II 1. NSS-Unit : NSS-Unit of our Campus has been very active in maintaining objective of Swachha Bharat Abhiyan. They are camping in the remotest village of Gujarat. In every semester Institute also felicitated by Silver medal for Topper of the Class: The student who ranks first in the class in the University examinations is declared as Topper of the Class. 2 In every semester Institute also felicitated by Silver medal for Subject Topper: The Student who scores maximum marks in subject in the class in the University examinations is declared as Subject Topper.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.lptshgsankulamreli.net/naac-ssr>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Institute has the vision as follow: To create and develop the facilities and environment required for higher education that will provide gainful employment and instill a sense of social commitment, with a focus on the rural youth, to enable them to become responsible citizens of the nation. The college priority to translate vision in to activities like: Providing quality education to the students of rural and educationally weaker sections of the society. Formation of various cells and committees for the academic growth of the students. To create vibrant atmosphere in the college for the all over development of students. The college has supportive administration and ideal infrastructure. The faculty members motivate the students for their academic excellence.

Provide the weblink of the institution

<http://www.lptshgsankulamreli.net/>

8.Future Plans of Actions for Next Academic Year

Curriculum: To develop center of excellence Improvement in teaching learning program curriculum processes Academic: Higher performance and results in competitive examination Higher placement Research: To start research activities/centre. To motivate staff and students for PhD. programs and research activities. To promote Major and Minor Research programs Establish collaborative network with industries. Students: Participation in various activities for holistic development Effective student mentoring system Strengthening of innovation council and career development cell, placement cell, entrepreneur development cell. Faculty: To increase representation of teachers for state/ national/ international level conferences, seminars and workshops, refresher and orientation courses. Participation in faculty development programs and industrial training Overall improvement and Administration: Strengthening of alumni association Strengthening IQAC activities.